



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON DC**

29 DEC 2004

MEMORANDUM FOR CECFMT REGISTRANTS FOR PROMOTION TO GS-15

FROM: HQ USAF/ILE
1260 Air Force Pentagon
Washington, DC 20330-1260

SUBJECT: Call for Candidate Executive Development Packages (Suspense: 17 Feb 05)


As part of the continuing Civil Engineer Career Field Management Team (CECFMT) executive development process, this is a call for permanent GS-14s or anyone eligible for promotion to CECFMT GS-15 non-bargaining unit positions, to submit their executive core qualification (ECQ) package. This process involves evaluating your managerial competencies, which are one of the five Air Force approved "pillars," or professional credentials, for developing Air Force civilian leadership (<http://www.afpc.randolph.af.mil/cp/cecp/procredentials.htm>). Your package should cite your experience towards the five OPM ECQs found in the managerial competency pillar of the CECFMT Professional Credentials (<https://www.afpc.randolph.af.mil/cp/cecp/procredentials.htm>), which will be evaluated from the package you submit, as well as an interview.

Your packages must be submitted to your supervisor electronically in Microsoft Word not later than 17 Feb 05. Your supervisor will then endorse and forward your package to your parent MAJCOM/FOA/DRU no later than 21 Mar 05. The MAJCOM/FOA/DRU will then forward all packages to the CECFMT where they will be scored during the week of 25 Apr 05. Interviews are tentatively scheduled for Jun 05, and our goal is to have the results of both the package and interview to you within four weeks after the process is complete.

Your packages must be prepared in Microsoft Word (see attachment for formatting instructions). Please carefully read and follow the directions shown in the attachment. Late, incomplete, or inaccurately formatted packages will be returned and will not be evaluated!

To participate you must indicate your intent by self-nominating via the AFPC employment self-nomination website (https://ww2.afpc.randolph.af.mil/resweb/log_in.asp) using the appropriate announcement. There will be announcements for each of the occupational series covered by the CECFMT, although all engineering series (0801, 0808, 0810, 0819, 0830, and 0850) will be covered by *one* announcement under the 0801 series. This process *will not* rank you, but it will *screen out* applicants who are not qualified for that occupational series, so you should apply only once under the series for which you are most qualified.

For additional information on the GS-15 executive development program, please refer to the CECFMT web site (<http://www.afpc.randolph.af.mil/cp/cecp/execassess.htm>). Questions regarding this letter may be directed to Ms Donna August, DSN 665-2799, commercial (210) 565-2799, e-mail: afpc.dpkce.eab@randolph.af.mil. I also encourage you to contact your MAJCOM CE Career Program Policy Council member for further information.


KATHLEEN I. FERGUSON, P.E.
The Deputy Civil Engineer
DCS/Installations & Logistics

Attachment:
Candidate Assessment Package & Process
Information